**Sponsorship Letter for Sponsored & Full-Time Category Candidates of MTech/ MDes/ MS(R) Programmes**

(This should be typed on the letter head of the sponsoring organization)

Reference No.: ..…………………….….…….

Date: …………………….…………

To

The Director

Indian Institute of Technology Guwahati

Sub.: Sponsoring an Employee for pursuing MTech/ MDes/ MS(R) at IIT Guwahati

Dear Sir,

We hereby sponsor the candidature of Mr./Ms........................................................... who is an employee in our organisation, for joining MTech/ MDes/ MS(R) Programme in the Department of / Center for .......................................... at IIT Guwahati as a **Sponsored and full-time** student.

It is certified that he/ she has completed …………. years of service in our organization/ institute as a regular employee.

We shall relieve him/her from the duties of our organization by granting necessary leave during entire duration (24 months) of MTech/ MDes/ MS(R) programme.

**Designated Authority Seal & Signature**